**Date:** \_\_\_\_\_\_, 2024

**Trip Beyond,**

**Ga-36, Regency Haque Villa,**

**Shahjadpur, Gulshan, Dhaka, Bangladesh.**

**Subject: Employment offer for the position of \_\_\_\_\_\_\_**

Dear **\_\_\_\_\_\_\_\_**,

Congratulations! We at Trip Beyond are pleased to offer you the position of **\_\_\_\_** in our **\_\_\_\_\_ Department**.

Your starting date will be the joining date. The starting basic salary is **TK.\_\_\_\_\_\_** per month paid on a monthly basis by direct deposit and the probation period is \_\_ days. This offer of employment is contingent on you passing a pre-employment background check and signing standard confidentiality agreements. Once your acceptance has been received, we will send you information about onboarding and other asset details.

We look forward to working with you. Please let me know if you have any questions or concerns.

Sincerely,

**MD. Ahsan-Ul-Kabir**

Executive of Operation,

HR Department,

Trip Beyond

**Phone:** +8801329629464 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** ahsan.tripbeyond@gmail.com **Acceptance Signature**